

_____[YOUR NAME]
_____[YOUR ADDRESS]
_____[YOUR CITY, STATE ZIP]

_____[NAME OF IRA PLAN PROVIDER]
_____[ADDRESS]
_____[CITY, STATE ZIP]

_____[DATE]

Re: Request for Direct Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable contribution from my Individual Retirement Account Number: _____ as provided by Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of \$ _____ payable to the **National Foundation for Cancer Research**, bnb nm a 501(c)(3) tax exempt charitable organization (Tax ID: 04-2531031), at the following address:

National Foundation for Cancer Research
4600 East West Highway, Suite 525
Bethesda, MD 20814
(Tax ID: 04-2531031)

When you mail or transmit my gift to the National Foundation for Cancer Research, please state my name and address as the donor of record in connection with this transfer, and copy me on your transmittal. It is my intention to have this transfer qualify during the 2017 tax year; therefore, it is imperative that this distribution is postmarked no later than December 31, 2017.

If you have any questions or concerns regarding this request, I can be reached at _____[YOUR PHONE AND/OR EMAIL]

Thank you for your prompt attention to and assistance with this matter.

Sincerely,

[YOUR NAME]