**SAMPLE CHARITABLE IRA ROLLOVER DISTRIBUTION REQUEST**

[DATE]

[NAME OF PLAN PROVIDER]

[ADDRESS]

[CITY, STATE ZIP]

Re: Request for Direct Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable contribution from my Individual Retirement Account Number: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

as provided by Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of $**\_\_\_\_\_\_\_\_\_\_\_\_** payable to the National Foundation for Cancer Research, a 501(c)(3) tax exempt charitable organization (Tax ID: 04-2531031), at the following address:

National Foundation for Cancer Research

4600 East West Highway, Suite 525

Bethesda, MD 20814

In your transmittal to the National Foundation for Cancer Research, please state my name and address as the donor of record in connection with this transfer, and copy me on your transmittal. It is my intention to have this transfer qualify during the 2017 tax year; therefore, it is imperative that this distribution be postmarked no later than December 31, 2017.

If you have any questions or concerns regarding this request, I can be reached at [PHONE/EMAIL].

Thank you for your prompt attention to and assistance with this matter.

Sincerely,

[Your Name]

*\*\*Visit* [***www.nfcr.org/IRA***](http://www.nfcr.org/IRA)*to view and download a digital version of this sample letter which can be easily customized for your needs!*

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**STOCK TRANSFER INSTRUCTIONS**

UBS Financial Services handles the stock transfers for the National Foundation for Cancer Research.

If you would like to make a gift of securities, please provide the following to your broker to initiate the transfer:

**DTC Instruction:**

**Firm: UBS Financial Services**

**DTC#: 0221**

**Account Number: WS30887 – National Foundation for Cancer Research**

**NFCR Contact: Elaine Currie 1-800-321-CURE (2873) ecurrie@nfcr.org**

**UBS Contact: Guillermo Garcia (202) 654-6601 guillermo.garcia@ubs.com**